



NC TOOLKIT for
Digital Readiness

Session 8 Instructor Guide

Celebration & Resources for Continued Learning

OVERVIEW

Session 8 - Celebration & Resources for Continued Learning

Description

Congratulations! You've completed the digital skills workshops! Join us to celebrate and learn about resources for continued digital access and learning. [If you have attended the required number of sessions, you will be eligible to be awarded a home computer at this event.]

Objectives

Goals for this session will depend on the specifics of your program. Some might include:

- Participants complete final learning assessment and program evaluations.
- Participants receive earned awards (e.g. a family computer).
- Participants receive certificates and congratulations for completing the program.
- Participants receive information about resources for continuing to meeting their digital needs.

Preparation

- Create an agenda to complete all goals for this final meeting. A sample outline is included here.
- Invite participant families, representatives of groups whose digital inclusion work can continue to assist participants, local officials, local reporters, etc.
- Prepare party supplies to create a celebratory environment (e.g. cake, meal, balloons, etc.)
- Print:
 - Customized *Low-Cost Offers & Additonal Resources* handout
 - *Resources for Continued Learning* handout
 - Customized certificate
- Customize slides with Wi-Fi password and relevant announcements



Just Before Session

- Open slideshow on presentation computer.
- Place sign-in sheet near entrance.
- Talk with assisting facilitators and visitors about agenda. Answer any questions they have about the session.



OUTLINE

Session 8 - Celebration & Resources for Continued Learning

Arrival | 10 Minutes

All participants sign in. The first portion of the event is for program participants and facilitators. Celebration guests should plan to arrive after/during the scheduled break.

Introduction & Agenda

Introduce facilitators present. Outline session schedule and goals.

Final Assessments & Survey

Ask participants to reflect on what they've learned and accomplished using discussion question such as these:

- What has been the most useful part of this program?
- What is something that you learned during this program?
- What tip has changed your device use the most?
- What advice would you give to a caregiver who wants to improve their digital skills?
- If you could change one thing about this program, what would it be?

Training on New Devices

If participants will receive devices, plan to lead a brief training. Make sure they are prepared to physically setup devices at home including any peripherals, log in to their device, connect to the internet, etc. Remember, even slight differences to operating systems and device appearance can be disruptive to newer computer users.

Resources

Distribute all handouts. Lead participants in discussing their goals for continuing to improve or use their digital skills with questions such as:

- What would you still like to learn?
- Do you have any goals for your future digital skills?
- Are there skills you want to improve to a certain level?
- Do you want to accomplish anything specific with your device?
- How will you reach those goals?



- What resources will you use to continue learning?
- Do you have any questions about how you can continue improving digital skills?

Break--

Celebration Remarks

Transition to celebration. Invited guests should plan to arrive by this time. Welcome guests and allow other relevant visitors to congratulate participants

Awards

Present certificates to each participant.

Reception

Allow time for guests and participants to chat, eat, take pictures, etc.

